

# Job Searching Strategies

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## O\*NET® Interest Profiler™

Select:

The O\*NET Interest Profiler (IP) is a self-assessment career exploration tool that can help clients discover the type of work activities and occupations that they would like and find exciting. Clients identify and learn about broad interest areas most relevant to themselves. They can use their interest results to explore the world of work.

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The O\*NET Interest Profiler measures six types of occupational interests:

- Realistic
- Investigative
- Artistic
- Social
- Enterprising
- Conventional

The O\*NET Interest Profiler is available in a paper and pencil version and a [computerized version](#). These alternative delivery modes increase the flexibility that programs and clients have in career exploration.

## Tasks

- Operate vehicles and powered equipment, such as mowers, tractors, twin-axle vehicles, snow blowers, chain saws, electric clippers, sod cutters, and pruning saws.
- Mow and edge lawns, using power mowers and edgers.
- Shovel snow from walks, driveways, and parking lots, and spread salt in those areas.
- Care for established lawns by mulching, aerating, weeding, grubbing and removing thatch, and trimming and edging around flower beds, walks, and walls.
- Use hand tools such as shovels, rakes, pruning saws, saws, hedge and brush trimmers, and axes.
- Prune and trim trees, shrubs, and hedges, using shears, pruners, or chain saws.
- Gather and remove litter.
- Maintain and repair tools, equipment, and structures, such as buildings, greenhouses, fences, and benches, using hand and power tools.
- Mix and spray or spread fertilizers, herbicides, or insecticides onto grass, shrubs, and trees, using hand or automatic sprayers or spreaders.
- Provide proper upkeep of sidewalks, driveways, parking lots, fountains, planters, burial sites, and other grounds features.

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## Tools & Technology

Tools used in this occupation:

**Cultivators** — Soil pulverizers; Tillers

**Draglines** — Drag brooms; Drag leveling bars; Plow pan spikers; X-drags

**Fertilizer spreaders or distributors** — Fertilizer spreaders; Hand spreaders; Salt spreaders

**Graders or land levelers** — Land levelers; Land planes; Landscape rakes; Power rakes

**Lawnmowers** — Flail mowers; Greens mowers; Manual mowers; Riding mowers

**Rakes** — Arena rakes; Artificial turf groomers; Iron rakes; Turf sweepers

**Shovels** — Dirt shovels; Snow shovels; Sod lifters

# Networking for Agencies

- Identify every person or business that would ever consider hiring your client
- Begin contacting those people and businesses to see if they are able to hire an ex-offender and if they are willing to consider hiring your client
- Speak with your (former) clients who are employed. Where do they work? Do they know of any opportunities at their worksite?



# Networking for Clients

- Have your client think of family/friends that may have a job lead or know of an employment opportunity. Together create an action plan on how to contact those people.
- Have your client network with people at the BUS STOP! It's amazing how many job opportunities your clients can learn about while waiting for the bus!
- Have your client network with people at NA/AA Meetings
- Have your client speak to his/her PO about job leads



# Hitting the Streets

- When you receive poor service at a local establishment, ask the manager if they are looking for new employees
- Constantly look for Help Wanted signs in your community
- Visit local businesses, build relationships, and advocate for your clients to work there!



# Classifieds

- [www.craigslist.com](http://www.craigslist.com)
- [www.stlouishires.com](http://www.stlouishires.com)
- [www.indeed.com](http://www.indeed.com)
- [www.missouricareersource.com](http://www.missouricareersource.com)



# Other Resources

- *St. Louis Post-Dispatch* "Sunday Paper"
- *St. Louis American*
- Phone Book







[www.stlreentry.org](http://www.stlreentry.org)